



## REGISTRATION APPLICATION FOR NIGHT PLUMBING PROGRAM - Page 1 of 2

### PLUMBING COURSES – Sept 2022

All Tier courses – 28 classes @ 4 hrs./class = 112 clock hours. Minimum of 8 students to run each class

- PT1 - 110 hour Tier 1 First Year Lesson for Journeyman Plumber Licensure – Tuition \$1200.00  
Requirements: An unlicensed individual, who by definition may not accrue work experience, may complete Tier 1 of the education requirement prior to licensure. All remaining education and work experience must be accrued in compliance with the licensing and time frames described in 248 CMR 11.02(1)(b)2&3. A licensed apprentice may complete Tier 1 and Tier 2 in a single calendar year. Per lesson 2 guidelines - Each apprentice must attend and receive an OSHA 10 card through an OSHA certified instructor or program. Mandatory OSHA 10 hour Construction Safety Course Card must be on file to receive issued credit of hours. (see OSHA-Authorized Online Outreach Training Providers at: [https://www.osha.gov/dte/outreach/training\\_providers.html](https://www.osha.gov/dte/outreach/training_providers.html))  
Starts: Sept.19 2022– Ends: Apr. 17 2023 – See calendar for scheduled class dates
- PT2 - 110 hour Tier 2 Second Year Lesson for Journeyman Plumber Licensure – Tuition \$1200.00  
Requirements: Apprentice card effective date on or after Sept. 1, 2008 with NO prior Vocational day course plumbing registration, completion certificate of 110 hours of Tier 1.  
Starts: Sept. 20 2022 – Ends: April 18 2023 – See calendar for scheduled class dates
- PT3 - 110 hour Tier 3 Third Year Lesson for Journeyman Plumber Licensure – Tuition \$1200.00  
Requirements: Apprentice card effective date PRIOR to Sept. 1, 2008 OR Apprentice card effective date on or after Sept. 1, 2008 WITH prior Vocational plumbing day course completion OR completion certificate of 110 hours of Tier 1 & 2  
Starts: Sept.19 2022– Ends: April17 2023– See calendar for scheduled class dates
- PT4 - 110 hour Tier 4 Fourth Year Lesson for Journeyman Plumber Licensure – Tuition \$1200.00  
Requirements: Apprentice card effective date PRIOR to Sept. 1, 2008 OR Apprentice card effective date on or after Sept. 1, 2008 WITH prior Vocational plumbing day course completion OR completion certificate of 110 hours of Tier 1, 2 and 3  
Starts: Sept.20 2022– Ends: Apr.18 2023– See calendar for scheduled class dates
- PT5 - 110 hour Tier 5 Fifth Year Lesson for Journeyman Plumber Licensure – Tuition \$1200.00  
Requirements: Journeyman plumber license OR Apprentice card effective date PRIOR to Sept. 1, 2008 OR Apprentice card effective date on or after Sept. 1, 2008 WITH prior Vocational plumbing day course completion OR completion certificate of 110 hours of Tier 1, 2, 3 & 4.  
Starts: Sept.14 2022– Ends: Apr. 12 2023 – See calendar for scheduled class dates
- Plumbing Hour Make-up Theory Classes for any Tier – Tuition \$50.00 / 4 hour class  
Requirements: Apprentice card effective date PRIOR to Sept. 1, 2008 OR Apprentice card effective date on or after Sept. 1, 2008 WITH prior Vocational plumbing day course completion OR completion certificate of 110 hours of previous Tiers and statement of hours for incomplete Tier. - Starts: any class if paid in full

### **All students must have copies of previous schooling hours for previous tiers and a current apprentice registration or journeyman license from the Board of Examiners of Plumbers and Gas Fitters.**

248 CMR 11.06(2)(b) 7. Students may not advance from one tier to another until the clock hour and examination requirements of the preceding tier have been successfully completed. **Please attach copies of proper school documentation of previous tiers attended if checking tiers 2 – 5 for journeyman licensure.**

248 CMR 11.02(1)(a)2b Apprentice prior to 9/1/08 - For each calendar year, no more than 150 hours of education may be credited for licensure purposes.  
248 CMR 11.02(1)(b)3a Apprentice on or after 9/1/08 - General Rule. An applicant will not receive credit for any work experience or education unless they were completed in conjunction with one another as measured by calendar years. For each year in which an apprentice obtains 110 clock hours of education, that apprentice must accrue 1700 clock hours of qualifying work experience as a licensed apprentice. In the event that, due to a hardship, an Apprentice is enrolled in a tier but loses their employment, they shall be permitted to complete the tier they are enrolled in. However, the Apprentice must obtain employment prior to enrolling in any additional tiers.

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NAME: \_\_\_\_\_ HOME PH: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CELL PH: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

LIC #: \_\_\_\_\_  Apprentice  Journeyman EXPIRE DATE: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_  
 Per 248 CMR 11.00 – An applicant who is a licensed apprentice plumber before or after 9/1/08.....PLEASE ATTACH A COPY OF YOUR APPRENTICE CARD

EMPLOYER: \_\_\_\_\_ EMP PH: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

GUARDIAN: \_\_\_\_\_ PH: \_\_\_\_\_  
IF STUDENT IS UNDER THE AGE OF 18.

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 COURSE:  PT1-Tier 1  PT2-Tier 2  PT3-Tier 3  PT4-Tier 4  PT5-Tier 5  
 Make-up \_\_\_\_\_ hrs.

Tuition: \_\_\_\_\_ Administration costs: \_\_\_\_\_ Other fees: \_\_\_\_\_ Total cost: \_\_\_\_\_

DATE: \_\_\_\_\_ Please make checks and money orders payable to HBTI TOTAL PAYMENT TODAY: \_\_\_\_\_

Payment made by:  Employer  Student  Student Guardian  Other: \_\_\_\_\_  
 Payment:  Cash  Check# \_\_\_\_\_  Money order # \_\_\_\_\_  Credit Card # last four \_\_\_\_\_  
 \_\_\_\_\_  
 (Credit card payments - contact office)

**Refund Policy: (As per M.G.L. Chapter 255, Section 13K)**

1. You may terminate this agreement at any time.
2. If you terminate this agreement within five days you will receive a refund of all monies paid, provided that you have not commenced the program.
3. If you subsequently terminate this agreement prior to the commencement of the program, you will receive a refund of all monies paid, less the actual reasonable administrative costs described in paragraph 7.
4. If you terminate this agreement during the first quarter of the program, you will receive a refund of at least seventy-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
5. If you terminate this agreement during the second quarter of the program, you will receive a refund of at least fifty percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
6. If you terminate this agreement during the third quarter of the program, you will receive a refund of at least twenty-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
7. If you terminate this agreement after the initial five day period, you will be responsible for actual reasonable administrative costs incurred by the school to enroll you and to process your application, which administrative costs shall not exceed fifty dollars or five percent of the contract price, whichever is less. A list of such administrative costs is attached hereto and made a part of this agreement.
8. If you wish to terminate this agreement, you must inform the school in writing of your termination, which will become effective on the day, such writing is mailed.
9. The school is not obligated to provide any refund if you terminate this agreement during the fourth quarter of the program.

I have been provided a copy of the school's catalogue and policies in a manner of my choosing and I am initialing my choice:  
 \_\_\_\_\_ hard copy or \_\_\_\_\_ send via email or \_\_\_\_\_ I will download the catalog and policies from the website hbt.org

Student's Initials  
 \_\_\_\_\_ I understand this contract will not be in force and effect until signed by both myself and a school representative.  
 \_\_\_\_\_ I have received a copy of the school's complaint procedures policy.  
 \_\_\_\_\_ I understand the refund policy as stated above.  
 \_\_\_\_\_ I understand that coursework and/or credit from this school may not be transferable to other institutions of education and acceptance is at the discretion of the receiving institution.  
 \_\_\_\_\_ I am fully aware of Harold Brothers Training Institute's curriculum, schedule and policies and agree to them.  
 \_\_\_\_\_ I, the student, have received a completed and signed copy of this agreement on date: \_\_\_\_\_

This school is licensed by the Massachusetts Division of Professional Licensure's Office of Private Occupational School Education. Any comments, questions, or concerns about this school's license should be directed to occupational.schools@mass.gov or 617-701-8719  
 For this contract to be in effect, the student, payer if different than student, and school official must sign below.

STUDENT SIGNATURE \_\_\_\_\_ PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

GUARDIAN SIGNATURE IF STUDENT IS UNDER 18 YEARS OF AGE \_\_\_\_\_ PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_  
 EMPLOYER SIGNATURE IF PAYING FOR SCHOOLING \_\_\_\_\_

SCHOOL OFFICIAL SIGNATURE

Original - Harold Brothers Training Institute

PRINT NAME

Copy - Student

DATE

Copy - Payer if different than student